**Standguide Limited Liverpool City Region AEB Expression of Interest**

Standguide Limited intend to tender for delivery of the Liverpool City Region Combined Authority (LCRCA) Adult Education Budget and as such are seeking expressions of interest from potential supply chain partner organisations to deliver anticipated contract values of between £100,000 and £300,000. Standguide Limited have been delivering skills and employability since 1990. We are especially interested in applications from providers already delivering across the Liverpool City Region, particularly those with qualification offers and employer relationships relevant to the Liverpool City Region priority sectors:

* Nursing, and subjects and vocations allied to medicine
* Health and social care
* Public services
* Child development and well-being
* Transportation operations and maintenance
* Building and construction
* Warehousing and distribution
* Hospitality and catering
* Travel and tourism
* Languages, literature and culture of the British Isles
* Other languages, literature and culture
* Administration (includes customer service)

If you are interested in joining our supply chain, please complete our EOI and return to subcontracting@standguide.co.ukby 10am on Friday the 29th of October 2021.

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| **Organisation Details:** |
| Name of Organisation |  |
| **Address** |  |
| **Contact Name** |  |
| **Job Title** |  |
| **Telephone Number** |  |
| **Mobile** |  |
| **Email Address** |  |
| **Website** |  |
| **Registered Address** |  |
| **Company/Charity Registration Number** |  |
| **Head Office Duns Number**  |  |
| **VAT Registration Number**  |  |
| **UKPRN** |  |
| **ROTO Number** |  |
| **Please tick which accreditations your organisation holds:** | Matrix [ ]  Investors in People [ ]  ISO27001 [ ]  Disability Confident [ ] Cyber Essentials [ ]  Cyber Essentials Plus [ ]  Other [ ]  (please give details:) |
| **Please tick any accreditations your organisation is willing to work towards:** | Matrix [ ]  Investors in People [ ]  ISO27001 [ ]  Disability Confident [ ] Cyber Essentials [ ]  Cyber Essentials Plus  |

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| **Please complete the below Subcontractor Proposed Delivery Template:** |
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| **Standguide require all providers to deliver at least 80% of each qualifications’ Guided Learning Hours. Please confirm your organisation understanding**  |
| **I confirm that our organisation will deliver at least 80% of each qualification’s GLH.**  | [ ]  |

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| **What level of qualifications does your organisation deliver?** |
| **Entry Level** | [ ]  | **Level 1** | [ ]  |
| **Level 2** | [ ]  | **Level 3** | [ ]  |
| **You will be required to deliver at least 80% of your qualifications Guided Learning Hours (GLH). Please confirm that you can commit to this?** |
| **Yes** | [ ]  | **No** | [ ]  |
| **Please confirm whether you are able to offer:** |
| **Face-to-face, Covid-safe delivery** | [ ]  | **Distance-based delivery** | [ ]  |

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| **Please tick to confirm that your organisation’s last Ofsted grade was not a Grade 4:** |
| **I confirm that our organisation’s last Ofsted grade was not a Grade 4.**  | [ ]  |
| **Please paste a link to your organisation’s most recent Ofsted report below. If your organisation does not have an Ofsted report, please provide an explanation below:** |
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| **Has your organisation ever had a contract revoked/terminated early or reduced due to performance or quality?** |
| **Yes** | [ ]  | **No** | [ ]  |

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| **If you have answered ‘Yes’ above, give details below, including what action has been taken to improve since:** |
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| **Organisation’s Trading/Legal Status (tick all that apply):**  |
| **Private Limited Company** | [ ]  | **Registered Charity/Third Sector** | [ ]  |
| **Public Limited Company** | [ ]  | **Public Sector** | [ ]  |
| **SME**  | [ ]  | **Microbusiness or sole trader** | [ ]  |
| **Other (Please specify)** |
| **Please embed a copy of your organisation’s most recent auditable accounts in the space below** |
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| **Please give details of 2 relevant skills provisions your organisation has successfully delivered:** |
| **Provision (AEB, SSU etc.)** |  | **Provision (AEB, SSU etc.)** |  |
| **Local Authority Area** |  | **Local Authority Area** |  |
| **Name of Prime Contractor** |  | **Name of Prime Contractor** |  |
| **Contract Start Date** |  | **Contract Start Date** |  |
| **Contract End Date** |  | **Contract End Date** |  |
| **Contract Value** |  | **Contract Value** |  |
| **Contract Value Spent** |  | **Contract Value Spent** |  |
| **Qualification Rate** |  | **Qualification Rate** |  |
| **Timely Achievement Rate** |  | **Timely Achievement Rate** |  |
| **Progression Rate into Employment (%)** |  | **Progression Rate into Employment (%)** |  |
| **Progression Rate into Further Learning (%)** |  | **Progression Rate into Further Learning (%)** |  |
| **Progression Rate into Apprenticeships (%)** |  | **Progression Rate into Apprenticeships (%)** |  |

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| **How will you ensure that your organisation will deliver provisions that meet the current and future skills priorities of the Liverpool City Region in particular, how you will understand and respond to the needs of employers? (maximum 500 words)** |
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| **Please detail your best employer relationships in the Liverpool City Region (we do not require contact details at this stage)** |
| **Employer** | **Sector** | **Geographical Region** | **Number of SWAPs delivered since August 2020** | **Number of learners placed into jobs with this employer since August 2020** |
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| **Please describe how at least one of these employer relationships has driven refinement of your delivery and progressions into employment for learners (maximum 100 words).** |
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| **Please detail your best stakeholder relationships in the Liverpool City Region (we do not require contact details at this stage)** |
| **Organisation Name** | **What service do they provide?** | **Geographical Region** | **Number of learners referred to your services by this stakeholder since August 2020** | **Number of learners you have signposted to this stakeholder since August 2020** |
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| **Please describe how at least one of these stakeholder relationships has driven refinement of your delivery and progressions into employment for learners (maximum 100 words).** |
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| **Please detail the qualifications your organisation offers, as well as which Liverpool City Region priority sectors your qualifications support (where relevant). Please add additional rows as necessary.** |
| **Qualification Number on FASST/Hub:** | **Title:** | **Level:** | **FASST / Hub official GLH:** | **How many GLH do you deliver?** | **Price Per Learner (£)** | **Direct Claims Status (Y/N)?** | **Links to which LEP Priority Sector/s:** |
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| **Please indicate any experience you have of working with the following Priority Groups** |
| **Priority Group** | **Y/N** | **Please describe the provision, type of support and any outcome data specific to this Priority Group (maximum: 100 words per group).** |
| **Looked After Children and Care Leavers** |  |  |
| **Residents with low skill levels**  |  |  |
| **Residents with disabilities** |  |  |
| **Unemployed residents** |  |  |
| **Economically inactive residents** |  |  |
| **NEET and ‘hidden NEET’ young people**  |  |  |
| **Minority Ethnic Residents** |  |  |
| **Residents aged over 50** |  |  |

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| **Grounds for mandatory exclusion:**The detailed grounds for mandatory exclusion of an organisation are set out on this [webpage](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/551130/List_of_Mandatory_and_Discretionary_Exclusions.pdf), which should be referred to before completing these questions. Please indicate if, within the past five years you, your organisation or any other person who has powers of representation, decision or control in the organisation been convicted of any of the offences within the summary below and listed on the [webpage](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/551130/List_of_Mandatory_and_Discretionary_Exclusions.pdf). |
| **Participation in a criminal organisation (Y/N)?** |  |
| **Corruption (Y/N)?** |  |
| **Fraud (Y/N)?** |  |
| **Terrorist offences or offences linked to terrorist activities (Y/N)?** |  |
| **Money laundering or terrorist financing (Y/N)?** |  |
| **Child labour and other forms of trafficking in human beings (Y/N)?** |  |
| **If you have answered yes to any of the questions above, please provide details below: Date of conviction, specify which of the grounds listed the conviction was for, the reasons for conviction, and identity of who has been convicted. If the relevant documentation is available electronically, please provide the web address, issuing authority, and precise reference of the documents** |
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| **If you have answered Yes to any of the points above, have measures been taken to demonstrate the reliability of the organisation despite the existence of a relevant ground for exclusion (Self Cleaning) (Y/N)?** |  |
| **Has it been established, for your organisation by a judicial or administrative decision having final and binding effect in accordance with the legal provisions of any part of the United Kingdom or the legal provisions of the country in which the organisation is established (if outside the UK), that the organisation is in breach of obligations related to the payment of tax or social security contributions (Y/N)?** |  |
| **If you have answered Yes to the question above, please provide further details****Please also confirm you have paid or have entered into a binding arrangement with a view to paying, the outstanding sum including where applicable any accrued interest and/or fines.** |
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| **Grounds for mandatory exclusion:**The detailed grounds for mandatory exclusion of an organisation are set out on this [webpage](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/551130/List_of_Mandatory_and_Discretionary_Exclusions.pdf), which should be referred to before completing these questions. Please indicate if, within the past three years, anywhere in the world any of the following situations have applied to you, your organisation or any other person who has powers of representation, decision or control in the organisation |
| **Breach of environmental obligations (Y/N)?** |  |
| **Breach of social obligations (Y/N)?** |  |
| **Breach of labour law obligations (Y/N)?** |  |
| **Bankrupt or is the subject of insolvency or winding-up proceedings, where the organisation’s assets are being administered by a liquidator or by the court, where it is in an arrangement with creditors, where its business activities are suspended, or it is in any analogous situation arising from a similar procedure under the laws and regulations of any State (Y/N)?** |  |
| **Guilty of grave professional misconduct (Y/N)?** |  |
| **Entered into agreements with other economic operators aimed at distorting competition (Y/N)?** |  |
| **Aware of any conflict of interest within the meaning of regulation 24 due to the participation in the procurement procedure (Y/N)?** |  |
| **Been involved in the preparation of the procurement procedure (Y/N)?** |  |
| **Shown significant or persistent deficiencies in the performance of a substantive requirement under a prior public contract, a prior contract with a contracting entity, or a prior concession contract, which led to early termination of that prior contract, damages or other comparable sanctions (Y/N)?** |  |
| **If you have answered Yes to any of the questions above, please provide details below: Date of conviction, specify which of the grounds listed the conviction was for, the reasons for conviction, and identity of who has been convicted. If the relevant documentation is available electronically, please provide the web address, issuing authority, and precise reference of the documents.** |
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| **Exclusion grounds:**Please answer the questions below in full |
| **The organisation is guilty of serious misrepresentation in supplying the information required for the verification of the absence of grounds for exclusion or the fulfilment of the selection criteria (Y/N)?** |  |
| **The organisation has withheld such information (Y/N)?** |  |
| **The organisation is not able to submit supporting documents required under regulation 59 of the Public Contracts Regulations 2015 (Y/N)?** |  |
| **The organisation has influenced the decision-making process of the contracting authority to obtain confidential information that may confer upon the organisation undue advantages in the procurement procedure, or negligently provided misleading information that may have a material influence on decisions concerning exclusion, selection or award (Y/N)?** |  |
| **If you have answered Yes to any of the above, explain what measures have been taken to demonstrate the reliability of the organisation despite the existence of a relevant ground for exclusion (Self Cleaning) (Y/N)?** |
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| **Please use this space to explain any additional service your organisation could deliver as Social Value / services in kind: (maximum 500 words):** |
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| **Please use this space to explain any unique selling points, innovation and added value that your organisation can bring to Standguide’s supply chain (maximum 500 words):** |
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| **Declaration: I declare that the information entered into this expression is, to the best of my knowledge, complete and accurate, and understand that any misinformation may invalidate any offer made to my organisation by Standguide Limited.**  |
| **Signed (electronic signature is acceptable):** |  |
| **Name:** |  |
| **Job title:** |  |
| **On behalf of (organisation):** |  |